



**LOS ANGELES COUNTY - DEPARTMENT OF PUBLIC HEALTH
CLINIC SERVICES DIVISION
SERVICE PLANNING AREA (SPA) 3
MONROVIA HEALTH CENTER
330 W. Maple Avenue, Monrovia, CA 91016**

VACANCY ANNOUNCEMENT
CLINIC LICENSED VOCATIONAL NURSE I

Minimum Requirements:

- A Los Angeles County employee who holds the payroll item of Clinic Licensed Vocational Nurse (CLVN) I to qualify for a lateral transfer, or on a reachable Los Angeles County certified list for CLVN I
- Valid California Driver's License

Examples of Duties:

- Performs a range of nursing tasks: patient screening, phlebotomy, specimen collection, processing, administering medications, injections, and immunizations as ordered by clinician
- Makes Directly Observed Therapy (DOT) to patients and completes charting, logs, reports, and forms.
- Ensures that examination rooms are clean, orderly, and furnished with appropriate equipment, supplies, medications, and literature
- Assists in monitoring quality assurance, infection control, and safety activities

Desirable Qualifications:

- Phlebotomy Certification
- Strong oral and written communication skills, and interpersonal skills
- One year of direct patient care experience
- Organized, flexible, and able to work independently

Interested applicants should send a cover letter, current resume and last two years of performance evaluations via email to:

Tien Nguyen

E-Mail: tinguyen@ph.lacounty.gov

**ONLY THE MOST QUALIFIED CANDIDATES WILL BE SCHEDULED FOR AN INTERVIEW.
THIS IS NOT AN OFFICIAL EXAMINATION BULLETIN**